DEPARTMENT OF FAMILY SERVICES INTEROFFICE MEMO

TO:	JENNIFER SMITH, CASE MANAGER
FROM:	MARY JONES, SUPERVISOR
SUBJECT:	SUMMARY OF JANUARY 24, 2019 MEETING WITH JOHN SMITH, DFS ATTORNEY; MARY JOHNSON, MOTHER OF MICAH JOHNSON; AND JOAN SULLIVAN, ATTORNEY FOR MARY JOHNSON
DATE:	JANUARY 25, 2019
CC:	JENNIFER SMITH, JENNIFER SMITH -PERSONNEL FILE, JOHN SMITH

This is to summarize the January 24, 2018 meeting me and you had with Mary Johnson, mother of Micah Johnson, her attorney, Joan Sullivan, and our attorney, Johnny Smith to discuss alleged complaints of you're handling of Micah Johnsen's age 5 months' case. Their have been numerous complains about you in the least few months including missed home visits, failing to notify M. Johnson of upcoming courts dates, not never arranging for M's healthy child checkup; and incompetence. Its documented in your personal file that if you recieve another complaint, you will be placed back on probation for the next 6 months. On January 22, 2019, Mary Johnson's parental rights were terminated because she failed to show up for the court herring addressing Micah's custody. When she contacted her attorney Jon Sullivan with this information, Joan contacted our attorney J Smith who realized that you had not notified either him nor Joan Sullivan. As a result of this, your being placed on probation and a copy of this memo placed in the personnel file.