

# Required Resource

## Text

Baack, D. (2012). *Management communication*

([https://ashford.instructure.com/courses/37687/external\\_tools/retrieve?](https://ashford.instructure.com/courses/37687/external_tools/retrieve?display=borderless&url=https%3A%2F%2Fcontent.ashford.edu%2Fiti%3Fbookcode%3DAUBUS600.12.2)

[display=borderless&url=https%3A%2F%2Fcontent.ashford.edu%2Fiti%3Fbookcode%3DAUBUS600.](https://ashford.instructure.com/courses/37687/external_tools/retrieve?display=borderless&url=https%3A%2F%2Fcontent.ashford.edu%2Fiti%3Fbookcode%3DAUBUS600.12.2)

12.2) [Electronic version]. Retrieved from <https://ashford.content.edu>

- Chapter 9
- Chapter 10

# Recommended Resource

## Web Page

**Toastmasters podcast** (<http://www.toastmasterspodcast.com>) . (n.d.). Retrieved from

<http://www.toastmasterspodcast.com/>

- This site contains podcasts from a variety of public speakers. It may assist you in the Business Presentations discussion this week.

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