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| ***Content and Organization***  ***200 Points*** | ***Points Earned*** | **Comments** |
| **Teams are to develop Develop** a 1,400- to 1,750-word paper discussing a workable plan to improve the emotional skills and competencies of people in one of the team member's place of employment.  **Prepare** a 10- to 15-minute Microsoft® PowerPoint® presentation giving an overview of the content in your paper using 8- to 10 slides and speaker notes.  This assignment is to focus on covering a workplace proposal using course material to improve the emotional skills and competencies of people in one of the team member's place of employment. |  |  |
| The content is ***comprehensive***, and ***accurate.*** Content uses peer reviewed sources from the course main text and ERR supplemental material and or library in support of assignment objectives. |
| The presentation develops a central theme or idea, directed toward the appropriate audience. |
| The paper links theory to relevant examples of current life experiences along with the course’s academic theory and uses the vocabulary of the theory correctly. |
| Major points are stated clearly; are supported by specific details, examples, or analysis; and are organized logically. |
| The introduction provides sufficient background on the topic and previews major points. |
| The conclusion is logical, flows from the body of the presentation, and reviews the major points. |
| ***Readability and Style   50 Points*** | ***Points Earned*** | **Comments** |
| Slide transitions are present and logical and maintain the flow throughout the presentation. |  |  |
| The tone is appropriate to the content and assignment. |
| Sentences are complete, clear, and concise. |
| Sentences are well-constructed, and are consistently strong and varied. |
| Sentence transitions are present and maintain the flow of thought. |
| ***Mechanics  50 Points*** | ***Points Earned*** | **Comments** |
| The presentation, including the title slide, reference slide, follow APA guidelines for format. |  |  |
| Citations of original works within the body of the presentation follow APA guidelines. |
| The presentation is laid out with effective use of headings, font styles, and speakers notes space. |
| Rules of grammar, usage, and punctuation are followed. |
| Spelling is correct. |
| ***Total 300 Points Possible*** | ***Points Earned*** | **Comments** |
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