**Amazon Learning and Development Project Manager**

**About Amazon Fresh**

Amazon Fresh is a subsidiary of the globally renowned American e-commerce company Amazon.com. The subsidiary was established in 2007 to offer Amazon’s prime customers grocery delivery and pick-up services in the state of Washington, DC. Currently, Amazon Fresh has expanded to serve most major cities in the US and the world, such as Berlin, Munich, Hamburg, London, Tokyo, and major cities in India. Recently, Amazon.com has opened two Amazon Fresh stores, which is aimed at further improving its services around the US. The two stores are both located in the Los Angeles state. The company aims to open four Amazon Fresh stores in Chicago, thus the learning and development (L&D) project manager will be responsible for ensuring that the company successfully implements its expansion strategies and improve customer satisfaction.

**Job summary**

The Learning and Development (L&D) project manager is an important member of the Amazon Fresh Stores L&D team (department). The L&D project manager position involves the management and autonomous contribution to the successful implementation of company strategic initiatives by working collaboratively with internal and external stakeholders of Amazon Fresh Stores L&D including Amazon’s content, product, and user experience managers. He/she develops and manages all pre-launch training schedules and manages all project resources within the L&D team. He/she also engages with stakeholders on behalf of employees to secure resources that will enhance their organizational operations.

**Job Duties and Responsibilities**

* Engage stakeholders on behalf of store employees in all business situations so as to make sure a smooth and valuable experience for both internal and external stakeholders.
* Empower people and project initiatives to enhance the learning and development experience throughout.
* Develop and sustain holistic training timelines that enable the stores to smoothly onboard and manage new employees.
* Oversee key aspects of content or product launch readiness with regard to the business practices supported.
* Deliver end-to-end projects within the specified timeframe under tight deadlines across several teams and firms.
* Determine opportunities to develop and implement solutions to enhance automated tools and applications.

**Basic Qualifications**

* A Bachelor's degree in project management or any related field.
* More than 3 years career experience in program, product, or project management.
* Proficient in using Microsoft (MS) Office tools including Word, Excel, PowerPoint and team collaboration tools such as SharePoint, Quip and OneNote.
* Ability to analyze data and come up with thoughtful business cases.
* Ability to effectively make effective decisions in a large corporate company.

**Preferred Qualifications**

* Project management certification (IPMA/PRINCE2/PMP)
* Experience in Smartsheets.
* Effective communication skills and interpersonal communication both technical and non-technical

**Potential Compensation and Benefits**

* Salary Range: $62,776 - $90,820.
* Dental, vision, prescription drug, and medical coverage
* Travel allowance included
* Amazon purchases discounts
* 401(k) savings plan with fifty percent company match

**How to Apply for the L&D Project Manager Position**

All applications for any job position at Amazon.com are carried out over the internet through Amazon.com’s careers portal. The first step involves browsing to [Amazon.job](https://www.amazon.jobs/en-gb) and opening an account with Amazon.job; if you do not already have an account in the website. Follow the prompts to create your job profile with Amazon.com. This involves providing all necessary documents needed for your profile until it is complete. Then navigate through the current job offerings and select the ‘L&D Project Manager’ where you will submit your application.