**Speech Pointers and Reminders**

**\***I created this list straight from the rubric I will be using to grade. You can find that rubric on GRL, and I strongly recommend that you review it to make sure you are including everything you need to be for this speech. Please note that there are important aspects of the rubric that I did NOT include in this list. This list is NOT the rubric I will be using to grade your speeches, but everything on this list is important to keep in mind.

***Topic***

* Follow the time guidelines! You must be within 6-8 minutes. You will lose 2 points for each minute under/over.
* Make sure your topic has been approved.

***Supporting Material***

* You are required to incorporate a minimum of FIVE credible sources into your speech. This means you will reference them out loud within the speech. These sources must also be included in a references PowerPoint slide.
  + If you have questions about credibility, email me the source and I will check it out for you.
  + Ex: “According to the CDC, the COVID-19 death rate is \*X”
* You must include 6-8 PowerPoint slides. This includes a title page and references page.
  + Keep your slides brief. There should NOT be paragraphs or multiple sentences in the same bullet point.
  + 3-4 bullets per slide MAX
  + You can use images, but do not rely on them to provide information that you are not speaking about.
  + Sync your PowerPoint to the speech.

***Physical Behavior***

* Please stand while giving your speech (you would if we were in a classroom)- you will lose points for sitting down or not framing the camera properly
* Do NOT wear headphones while giving your speech
* Make sure your phone is on SILENT
* Don’t look at the ceiling or around the room. Create strong eye contact!
* You don’t have to dress business professional, but I expect appropriate attire. I don’t want to see tank tops, ripped clothing, hats, etc.
* Eliminate filler words such as like, um, yeah
* Look alive! I want to see facial expressions. Please don’t read straight from your notes the entire speech. I recommend flash cards to jot down major pointers, and then elaborate on your own!